



## 2019 CABC Payment Plan and Policy

All student bills must be paid at the bank. The business office will not accept payments for student bills.

Bank: Standard Chartered Bank  
Account No: 0100141842700  
Account name: Central Africa Baptist College  
Branch: Zambaway  
Student name: Be sure to have cashier indicate your name

The initial tuition and boarding payment is due before arriving to campus. For dormitory students, the medical fee is also due before arriving to campus. When a boarding student makes these initial payments, he or she will be given a pass to move into the dorms. If a student does not make these initial payments, he or she cannot move into the dorm and will not be able to begin classes. If a student arrives on campus when the business office is closed, he or she will be directed to a temporary bed in the dorm until the initial payments are verified.

Remaining payments are due on the first of the month according to the payment plan specified below. If a student is owing, the business office will print a PDF of a student's bill by the 15<sup>th</sup> of every month and deliver it to the student's mailbox. This gives a two-week notice for students.

If a student fails to pay the amount due by the first of the month, he will be removed from class until payment is received. If a boarding student is removed from classes for financial reasons, he or she will be given a grace period of 48 hours before being asked to leave the dorm. The 48 hours grace period applies to semester payments, not the initial payment.

### *Bible Program Payment Plan*

After the initial payment, the remaining tuition and boarding bill is split over 3 additional payments, one month apart. If a student pays the whole amount for the semester before classes begin, he will receive a 5% reduction in cost.

Semester 1 <b>Due Dates</b>	Bible Program Tuition Only	Bible Program Tuition & Boarding
Upon Arrival	K750.00	K1,850.00
March 1	K750.00	K1,500.00
April 1	K750.00	K1,500.00
May 1	K750.00	K1,500.00

Semester 2 <b>Due Dates</b>	Bible Program Tuition Only	Bible Program Tuition & Boarding
Upon Arrival	K750.00	K1,850.00
September 1	K750.00	K1,500.00
October 1	K750.00	K1,500.00
November 1	K750.00	K1,500.00

**\*\*Note:** This payment plan applies only to Zambian paying students because the payments have taken into account the discount.



**Bible Program Additional Fees** (medical fees are refundable; all other fees are non-refundable)

The medical fees are INCLUDED in the initial tuition and boarding payments. These are additional fees that must be paid by all dorm students before arriving on campus.

<b>Bible Program Additional Fees</b>	
*Medical Fee (dorm students only)	Due before beginning classes each semester
Graduation Fee	Due with application for graduation

\*Medical Fee – for Zambian dorm students, the fee is K350; for International dorm students, the fee is K1,000. This fee is due before beginning classes. If the medical fee is not used, it carries over to the next semester. If part of the medical fee is used during a semester, it must be topped up before beginning the next semester. If medical bills exceed the medical fee, the additional expenses will be added to the student bill. At the end of a student's program, the medical fee amount not used will be credited to the student's final bill.

***Education Program Payment Plan***

After the initial payment, the remaining tuition and boarding bill is split over 7 additional payments, one month apart.

<b>Due Dates</b>	<b>Education Program Tuition Only</b>	<b>Education Program Tuition &amp; Boarding</b>
Upon Arrival	K900.00	K2,000.00
March 1	K900.00	K1,650.00
April 1	K900.00	K1,650.00
May 1	K900.00	K1,650.00
June 1	K900.00	K1,650.00
July 1	K900.00	K1,650.00
August 1	K900.00	K1,650.00
September 1	K900.00	K1,650.00

**Education Program Additional Fees** (medical fees are refundable; all other fees are non-refundable)

The medical fees are INCLUDED in the initial tuition and boarding payments. These are additional fees that must be paid by all dorm students before arriving on campus.

<b>Education Program Additional Fees</b>	
*Medical Fee (dorm students only)	Due before beginning classes each semester
*Activities Fee (not included in the fees above)	Due by July 1 each year
*ECZ Exam Fee (not included in the fees above)	Due by March 31 each year
Graduation Fee	Due with application for graduation

\*Medical Fee – for Zambian dorm students, the fee is K350; for International dorm students, the fee is K1,000. This fee is due before beginning classes. If the medical fee is not used, it carries over to the next semester. If part of the medical fee is used during a semester, it must be topped up before beginning the next semester. If medical bills exceed the medical fee, the additional expenses will be added to the student bill. At the end of a student's program, the medical fee amount not used will be credited to the student's final bill.

\*\*ECZ Exam Fee – This fee is determined by ECZ and is due by 31 March. A student who fails to make the Exam Fee payment will not be registered with ECZ for examinations. The 2018 ECZ Exam Fee was K960 for the first year students and K860 for the second and third year students.