

Entrance Requirements

Certificate in Chaplaincy Ministry

Purpose: The Certificate in Chaplaincy Ministry is a program designed to train chaplains for effective ministry in their context.

Duration: 2 years (5 block classes in the first year and 4 block classes in the second year)

Qualifications: All those who serve as chaplains. Uniformed chaplains need a recommendation from their superiors. Civilian chaplains need a recommendation from their church leadership.

Certificates in Missions, Counseling, Religious Education

Purpose: These one-year certificates are designed for post-secondary students who desire a year of Bible training. These certificates can be pursued while the student is waiting to be accepted into another program, or is waiting to re-sit for grade 12 examinations, or is simply interested in personal Christian growth.

Duration: 1 year

Qualifications: Grade 12 certificate with 5 O Levels recorded at 8 (satisfactory) or better including English.

A student may choose to pursue up to two certificates concurrently. Students who decide to continue for a diploma or degree in Bible may do so based on their qualifications. All fulltime certificate program students will be required to take the First Year Orientation course during the first semester.

Certificate in Sign Language and Deaf Studies

Purpose: The Certificate in Sign Language and Deaf Studies is a program designed not only to help hearing students learn Zambian Sign Language (ZSL), but also to equip them with the basic tools needed for ministry as pastors, educators, and interpreters to the Deaf in Zambia and other African nations.

Duration: 2 years (7 required classes and 1 optional class)

Qualifications: Grade 12 certificate with 5 O Levels recorded at 8 (satisfactory) or better including English.

Program Requirements: Students must pass Zambian Sign Language 1, 2, and 3 with a minimum grade of 70% C- in order to move from one language level to the next. The classes for this certificate are offered in the evenings in order to accommodate community students. The language classes are limited to 15 students each.

Diploma in Primary Education

Purpose: The Diploma in Primary Education is designed for men and women who desire to teach from a Biblical worldview in the primary school setting. This program is government approved and recognized by the Education Council of Zambia (ECZ).

Duration: 3 years

Qualifications: 5 'O' Level credits or better including English, Mathematics, and Science.

Diploma in Bible

Purpose: The Diploma in Bible is designed for men and women who desire ministry training but lack the qualifications for the degree program. This is a rigorous Bible program that effectively trains men and women for ministry. This program is unaccredited.

Duration: 3 years

Qualifications: Grade 12 certificate with 5 O Levels recorded at 8 (satisfactory) or better including English.

If you are enrolling with five subjects at satisfactory or better and English is not one of them, you will be required to re-sit for English during your first year of studies.

Bachelors of Arts in Bible

Purpose: The Bachelors of Arts in Bible is designed for men and women who desire to be equipped for ministry in the local church. This degree is recognized in Zambia and internationally accredited through the Accrediting Council for Theological Education in Africa (ACTEA).

Duration: 4 years

Qualifications: 5 'O' Level credits or better including English

Note: Even if you qualify to enter into our degree program, you are provisionally accepted until after your first academic year. At the end of the first year (28 credits minimum, including 2 English classes), those with an average GPA of 2.25 or higher with an average of 75% for both English classes may continue in the degree program. If at the end of your first academic year it is found that your grades do not meet the above standard, you will not be able to continue in the degree program. You cannot retake first year classes.

If you are enrolling with five subjects at credit or better and English is not one of them, you will be required to re-sit for English during your first year of studies.

If you have just completed grade 12 (Secondary School) and do not have your results in hand, we recommend that you wait for your results. However, if your mock exam results meet the minimum standard for diploma, you may be granted provisional acceptance into first year classes.

CABC can grant mature entry to a student who does not qualify for the degree program but demonstrates ability in ministry and would benefit from CABC's degree program. The candidate must fill out an application of interest and must meet the following criteria:

At least 35 years old

At least 5 years of ministry experience

Receives a recommendation from church leadership

Grade 12 certificate

A mature entry student provisionally admitted into the degree program is still required to meet the degree program requirements during the first year. Mature entry cannot exceed 10% of the degree program students. The deadline for mature entry applications is one week before regular Bible program classes begin.

Entrance procedure

Intake for all programs (except Certificate in Chaplaincy Ministry) is only at the beginning of the year. (see application process below)

Intake for Certificate in Chaplaincy Ministry can take place during any block class. The application for these certificates will be filled in upon arrival at the first block class. In addition to the application, a copy of the NRC is required.

Application Process

1. Fill out an application (attached the required documents listed below):

Audit

- Testimony of Salvation – typed or handwritten on a separate sheet of paper
- A paragraph that answers the question “Why do you want to study at CABC? – typed or handwritten on a separate sheet of paper
- Student Medical Form
- Copy of NRC or Passport

Certificate in Missions, Counseling, Religious Studies, or Sign Language and Deaf Studies

- Testimony of Salvation – typed or handwritten on a separate sheet of paper
- A paragraph that answers the question “Why do you want to study at CABC? – typed or handwritten on a separate sheet of paper
- Secondary Results
- Student Medical Form
- Medical Examination (dorm students only)
- Copy of NRC or Passport

Diploma in Primary Education, Diploma in Bible, Bachelor of Arts in Bible

- Testimony of Salvation – typed or handwritten on a separate sheet of paper
- A paragraph that answers the question “Why do you want to study at CABC? – typed or handwritten on a separate sheet of paper
- Recommendation Letter (from church leadership or from Superior for Chaplains)
- Secondary Results (not certificate programs)
- Student Medical Form
- Medical Examination (dorm students only)
- Copy of NRC or Passport
- Ministry of Education requirements for entry into diploma or degree programs in the country in which you took your secondary exams (international students only)

2. Pay application fee

3. Interview with the Admissions – this may be done in person or by phone

Note: International students must submit documentation in English. If a student’s documentation is in a language other than English, the student is responsible to have the documents

professionally translated. In this case, students must submit both the original language documentation and the officially translated documentation.